



FOREIGN AFFAIRS MANUAL

VOLUME 1 – Organization and Functions

Transmittal Letter: ORG-81

Date: October 01, 1999

STATE-USIA INTEGRATION

MAJOR CHANGES

1. Significant organization changes occur in:
Subchapter 040 (1 FAM 046-Under Secretary for Public Diplomacy and Public Affairs (R and R/IIP-new)); and
Subchapter 110 (1 FAM 114.2-Public Diplomacy Functions (new));
Chapter 340 (Bureau of Educational and Cultural Affairs (ECA-new)).
2. The creation of public diplomacy offices in subchapters:
120, 130, 140, 150, 160, 170, and 330.
3. Revisions to subchapter 010, including an updated Department organization chart.
4. Under the Foreign Affairs Reform and Restructuring Act of 1998, Public Law 105-277, the functions of the U.S. Information Agency (USIA) related to International Broadcasting are transferred to the Broadcasting Board of Governors (BBG). Accordingly, all provisions of *the Foreign Affairs Manual* previously applicable to USIA continue in effect with respect to the BBG until further notice.
5. Revisions since the last update appear in italics. The italics will be removed the next time the material is updated. Only current changes will appear in italics. Italics provide a historical record of changes.
6. Officers are reminded that Department-issued materials not codified in the *Foreign Affairs Manual* or its supplemental *Foreign Affairs Handbook* series generally have no regulatory validity (see 2 FAM 1115.2).

FILING INSTRUCTIONS

1. Remove and destroy the text and exhibit of the old 1 FAM subchapter 010, (issued under TL:ORG-66; 2-15-97; 21 pages total) and

replace it with the attached revised subchapter 010 and Exhibit 011 (21 pages total).

2. Remove and destroy the text and exhibit of the old 1 FAM subchapter 040, (issued under TL:ORG-66; 2-15-97; 43 pages total) and replace it with the attached revised subchapter 040 and Exhibits 044.2 and 046.2 (63 pages total).

3. Remove and destroy the text and exhibit of the old 1 FAM subchapter 110 through 170, (issued under various transmittal letters) and replace them with the attached revised subchapters 110 through 170 (40 pages total). Subchapters 180 and 190 and Chapter 100's Appendix A remain in effect.

4. Remove and destroy the text and exhibit of the old 1 FAM subchapter 330, (issued under TL:ORG-66; 2-15-97; 43 pages total) and replace it with the attached revised subchapter 040 and Exhibits 044.2 and 046.2 (63 pages total).

5. Remove and destroy the text and exhibit of the old 1 FAM subchapter 340, (unclassified, 1 page total) and replace it with the attached revised subchapter 340 and Exhibit 341.2 and the unclassified page for subchapters 350 through 390 (25 pages total).

6. Remove and destroy the text and exhibit of the old 1 FAM subchapter 430, (issued under TL:ORG-62; 2-15-97; 9 pages total) and replace it with the attached revised subchapter 040 and Exhibits 044.2 and 046.2 (9 pages total).

7. After inserting the material in the binder, insert this transmittal letter immediately following the TL Checklist, then fill in the entry line for TL:ORG-81, and initial.

DISTRIBUTION NOTICE

1. The *Foreign Affairs Handbooks* (unclassified) official version can be found on State Department's Intranet site at <http://99.1.1.27>.

2. The *Foreign Affairs Manual* (unclassified) is also available in CD-ROM format. For information on this program, including information regarding public inquiries, contact the INFOEXPRESS Coordinator, A/RPS/MMS/CRE, directly. The Coordinator is located in Room 1659 NS, 202-736-4881, FAX 202-736-4924. E-Mail via DOSNET: INFOEXPRESS.

3. All posts and offices keeping paper versions of the *Foreign Affairs Manual* are responsible for maintaining the FAM on a current basis (see 2 FAM 1116.5), and for ensuring that all copies (including binders) are either

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4. Use KFAM and AINF TAGS on **all** communications on FAM/FAH issues; direct questions concerning issuance, validity, and updating to A/RPS/DIR. Direct questions concerning substance and interpretations to the office indicated at the end of this transmittal letter.

(A/RPS/DIR)